

Woodflow Scheduler

Rotorua

Our Business

Hancock Forest Management NZ Ltd (HFM NZ) protects and manages the forest assets owned by the Hancock Natural Resource Group's investment clients. These institutional investors own 220,000 hectares of plantation forests in New Zealand, producing an annual harvest volume of approximately 4.6 million m³. Providing a safe and inclusive workplace for its employees and contractors and managing all operations to ensure excellence in environmental outcomes are HFM NZ's highest priorities.

The Role

The Woodflow Scheduler is a conduit role responsible for coordinating the sales and operational plan (SOP) and liaising with the sales, harvesting and distribution teams to ensure that customer commitments are met and forest value is maximized. Based in our Rotorua office, key accountabilities include

- Co-ordination of the SOP process, providing details on capacity and capabilities, both in terms of required inputs and ensuring future requirements are appropriately anticipated and fully met
- Development of a production schedule that ensures SOP is met
- Forecasting and planning according to supply chain constraints
- Co-ordination of timely customer deliveries at least supply chain cost

What We Can Offer You

HFM NZ is one of New Zealand's largest forest management companies and will offer a highly competitive package to our chosen candidate. Along with base salary and annual bonus, we also provide a suite of benefits including health insurance, trauma, income protection and life insurance, additional KiwiSaver contributions, gym subsidy, long service leave and now also paid parental leave. Generous financial support for formal external tuition can be accessed to ensure our employees can learn and grow while working with us. HFM NZ also supports employee health and wellbeing and the importance of work/life balance and provides flexible work arrangements wherever possible.

What We're Looking For

This role works largely with data and Excel and so to be successful you need to be detailed focused and accurate. Putting the various puzzle pieces together to create weekly production plans will require a good analytical mind and problem solving skills. As the role regularly works alongside key stakeholders, both internal and external to our business, the flip side of this role is that you also need to have well honed relationship management and communication skills. Forestry experience or a forestry qualification would be helpful to do this role but we're also keen to hear from people with general supply chain planning knowledge regardless of the industry they have worked in. We're after someone who is inquisitive and keen to understand the bigger picture in order to make best decisions at the detail level. Sound computing skills, drive, initiative and a passion for new challenges will also be highly valued in candidates who may have less experience and alternative qualifications.

To Apply

If you'd like to join our small but committed team and work with some of the best in the business, more information can be found on our website www.hfm.nz. Please send applications in the form of a cover letter and CV to our Human Resources Team at hfmnzcareers@hnrng.com by 17 October 2021.

HFM NZ is committed to creating a diverse and inclusive environment and is proud to be an equal opportunity employer. All applicants will receive consideration for employment without regard to race, religion, gender, gender identity or expression, sexual orientation, disability, or age. HFM NZ values diversity and inclusion and is comfortable to provide any reasonable necessary accommodation to foster such a workforce.

Woodflow Scheduler

Hancock Forest Management (NZ) Ltd

October 2021

Location	Rotorua
Reporting to	Eastern Area Manager
Number of reports	Nil
Key service recipients	<p>Internal</p> <ul style="list-style-type: none">• Harvesting• Engineering and Planning• Distribution• Sales & Marketing• Resources Support Team (RST)• Value Recovery Team <p>External</p> <ul style="list-style-type: none">• Customers• Logistics Providers• Harvesting Contractors• Distribution Contractors• Log Quality Contractors• Forestry Equipment Manufacturers

Role Objectives

Maximise sustainable stumpage through optimal supply chain planning, scheduling and co-ordination.

Accountabilities		Routine Tasks
1.	Co-ordinate the Sales and Operational Planning (SOP) process, providing details on capacity and capabilities, both in terms of required inputs and ensuring future requirements are appropriately anticipated and fully met.	<ul style="list-style-type: none"> • Provide quarterly resource information to Sales/Marketing based on optimal value recovery. • Liaise with Sales/Marketing, Harvesting, Engineering & Planning and RST personnel to ensure sales best match with resource. • Be a key member of the value recovery team and collaborate on projects
2.	Develop a production schedule that ensures SOP is met	<ul style="list-style-type: none"> • Schedule cut plans amongst production crews to maximise overall return to forest owners. • Provide logistics support to assist in placement of crews to meet SOP requirements. • Monitor and report harvesting crew production and/or uplift vs plan. • Identify opportunities to improve value recovery on an individual harvest area basis.
3.	Forecast and Plan according to supply chain constraints	<ul style="list-style-type: none"> • Identify constraints within the supply chain. • Report on issues that could affect supply chain performance. • Ensure efficient stock rotation through monitoring stocks at production crews and yard facilities. • Monitor appropriateness of cut-plan at 'cut to length' crews.
4.	Co-ordinate timely customer deliveries at least supply chain cost.	<ul style="list-style-type: none"> • Provide Weekly Distribution Plan to Harvesting & Distribution co-ordinators and appropriate Contractors • Measure and report on Actual Delivery vs Planned Delivery.

Competencies	Details
Educational qualifications & Work experience	New Zealand Certificate or Tertiary qualifications in Forestry, Supply-chain Management or other relevant discipline preferred but not essential. Extensive experience in operational woodflow in Forestry.
Business & commercial acumen	Ensure woodflow operations are carried out in a way that maximises returns to the company. Identifies and exploits opportunities to improve margin.
Contractor Management	Ability to manage professional business relationships with service providers to achieve company goals and objectives
Results-oriented	Driven to achieve positive results for customers, clients and suppliers.
Negotiation skills	Ability to negotiate win win outcomes in tough situations with service providers and internal parties. Can win concessions without damaging relationships, can be direct and forceful as well as diplomatic, gains trust and respect in negotiations, and has a good sense of timing.
Leadership skills	Ability to lead, motivate and hold an operational team accountable for performance
Composure	Maintains a positive calm demeanour during times of significant pressure and stress.

HNRG and HFM NZ Values

